Source Pulling
What is Source Pulling?

FINDING EVERY SOURCE IN A SUBMITTED ARTICLE
Why do Source Pulling?

Why must we look at every source?

- To protect the integrity of the journal
  - Factual accuracy
  - Accuracy of paraphrasing
Getting Your Assignment

- You will be assigned footnotes from Executive Managing Editors
- Shared Dropbox Excel worksheet will list unique sources
  - Unduplicated
- Pull unique sources for your footnotes, then designate found sources on the Excel worksheet
- You Pull, Andrew Returns
<table>
<thead>
<tr>
<th>Footnote</th>
<th>Author</th>
<th>Pulled? X</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Parliamentary Assembly of the Council of Europe (PACE), <em>The detention of asylum seekers and irregular migrants in Europe</em></td>
<td></td>
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<tr>
<td>2</td>
<td>the Explanatory Memorandum of Rapporteur Mrs Ana Catarina Mendonça (Document 12105, 11 January 2010)</td>
<td></td>
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<tr>
<td>5</td>
<td>International Detention Coalition Legal Frameworks and standards relating to the detention of refugees, asylum seekers and migrants: A Guide (International Detention Coalition, Melbourne, 2011)</td>
<td></td>
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</tr>
<tr>
<td>6</td>
<td>European Convention on Human Rights (ECHR) (multiple articles)</td>
<td></td>
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</tr>
<tr>
<td>6</td>
<td>Application No 13178/03 <em>Mayeka and Mitunga v Belgium</em> 12 October 2006</td>
<td></td>
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</tr>
</tbody>
</table>
What to do with found sources?

- **Electronic**
  - Shared Dropbox folder
  - Use appropriate file name
    - Example: 15- Smith – This is a Title.

- **Print**
  - Put on author’s shelf in Journal office.
Problems?

- Email me (anwfoste@indiana.edu) AND your ME.
  - Keep us informed.
Key Points

- Source pulls must be done by 5pm on the date due.
  - Tell Andrew and your ME about any ILLs/sources you’re waiting on.
- ILLs
  - **DO THEM THROUGH ME! ALL CAPS WARNING!**
  - IU Books = You, ILLs = Andrew
- Foreign language sources
  - Note them on the Excel sheet
  - Tell me and your ME immediately.
- E-Books
  - Fine, just provide the URL in the notes of the Excel sheet.
- You Renew IU Books, Andrew Renews ILLs
Source Pulling

Tools for Finding the Sources You Need!!
You will likely have to find:

- Books
- Scholarly Articles
- Magazine or Newspaper Articles
- Cases

If you have trouble . . .
First look for books within the IU system – iucat.iu.edu

- Make sure to log-in when you get to IUCat so that you can request items.
- Search via title, author, keyword, etc.
- Top preference is books located in the law library – check them out.
- If a book is only located at the Lilly Library disregard this because that collection does not circulate.
If the title you need is owned by IU, but not held by the law library, you have two choices:

- Go to the library that has it and check it out from there
- Request delivery of the book.

To request delivery, click on the **Request this item** link.

Fill out all of the information with delivery to the law library. It will take up to a week for delivery.

You will be notified when the book arrives.

**Requesting books from other IU libraries.**
What to do if the book is checked out . . .

If all copies of a book are checked out there are two options:

- Recall
- Interlibrary Loan

Recalling is making a request to have the book returned and sent to you.

Interlibrary loans are requests from libraries outside of the IU system.
Your Options

Pick-up from other library

Contents:


Subject headings:

Islam -- Relations -- Christianity -- Congresses.

ISBN:

9780927718856 (pbk. : alk. paper)
0927718829 (pbk. : alk. paper)

Holdings

Blimtn - Herman B Wells Library (B-WELLs) BP172 .S55 2009

Location

1) Wells Library - Research Coll.

Request Delivery

Circulation

Recall Request

Last Name*

First Name*

Address

E-mail address*

Phone

Please select one of the following

I am (n) 3L 2L 1L LLM MCL JID

Graduate Student Undergraduate Faculty

Staff Other

Book Information

Title

Author/Ed

Call number
- Search for the book on WorldCat
- Locate the nearest copy of the book
- Fill out the ILL request form with as much information as possible
- Send to Andrew . . .
- You will be notified when the book arrives

**ILL Books: search thru WorldCat**

Law Lib site ➔ Online Resources ➔ WorldCat
# Inter-Library Loan (ILL) Request Form

**Indiana Journal of Global Legal Studies**

## Personal Information

- **Your Name:** Louise Barrett
- **Your email address:** katlbarr@indiana.edu
- **Author assigned to you:** Kraut

## ILL-Book Request Information:

<table>
<thead>
<tr>
<th>Field</th>
<th>Information</th>
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<tbody>
<tr>
<td>Title of Book</td>
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<tr>
<td>Author of Book</td>
<td></td>
</tr>
<tr>
<td>Publisher of Book</td>
<td></td>
</tr>
<tr>
<td>Year Published</td>
<td></td>
</tr>
<tr>
<td>Library from which source being requested</td>
<td></td>
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</tbody>
</table>

## ILL-Article Request Information:

<table>
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<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title of Article</td>
<td>Notes</td>
</tr>
<tr>
<td>Author of Article</td>
<td>James F. Morton, Jr.</td>
</tr>
<tr>
<td>Name of Source Journal (copy from WorldCat)</td>
<td>Discontent “mother of progress”</td>
</tr>
<tr>
<td>Publisher</td>
<td></td>
</tr>
<tr>
<td>Year or Date of the issue being requested/Volume # / Issue #:</td>
<td>November 13, 1901</td>
</tr>
<tr>
<td>Page Range Needed (be specific):</td>
<td>1</td>
</tr>
<tr>
<td>Library from which source is being requested:</td>
<td>Harvard University - Houghton</td>
</tr>
</tbody>
</table>

Email completed form as an attachment to IPE
When searching for scholarly articles that are not from a legal journal start at www.libraries.iu.edu

- Use the Resource Discovery search box to search by journal title

Finding Scholarly Articles . . . The first step = Resource Discovery on the IU Libraries webpage
Once the results have finished loading scroll down to the Journal Title section.

- Here you will find databases that cover the specific periodical title you are looking for.
- Pay attention to what years are covered by each.
- Pick a database and then conduct a complete search for the specific article, periodical, author, etc.

Viola! Options!
The Law Library webpage also has links to useful databases:

- JSTOR
- HeinOnline
- WorldCat
- And so on . . .

**Online Resources**

The resources listed on this page are the top 20 most frequently used by law students and faculty. However, there are many more resources available by clicking on the links to the right. For a comprehensive list of all resources, select ‘Just the Links’ and view the resources either alphabetically or by category. For descriptions of the resources, view the ‘Resource by Description’ links. As not all resources are available to all users, please look at the Access Key to determine what access restrictions there are (if any) for a particular resource.

**Frequently Used**

**Academic Search Premier**
A multi-disciplinary database containing full text from nearly 3,200 scholarly publications. Coverage includes the social sciences, humanities, education, computer sciences, engineering, language and linguistics, arts & literature, medical sciences, and ethnic studies.

**BNA Premier**
Over 100 subject specific reporters, some with additional commentary, on a wide range of legal topics. Law students, faculty, and staff can sign up for email updates as to specific resources.

**CCH All**
Database contains full text from CCH. Includes the federal, state, and all types of..., including...
Saving electronic articles

- Once you have located the article you are searching for, download a PDF copy for the dropbox.
- If a download is not possible, print and save as PDF.
- Upload the article to the dropbox.
Follow the same steps as searching for a journal title on the IU Libraries webpage

- Find a database that covers the magazine or newspaper
- Download the article

Magazine and Newspapers
Magazines and Newspapers

- If that doesn’t work try:
  - Google
  - The periodical’s webpage directly (especially if recent)
  - WestLaw/Lexis
  - IUCat
  - WorldCat

- Be sure you are searching in a “periodical title” search box if you’re using one of the online catalogs
- If need be request delivery via ILL
Cases

- United States cases – use those awesome LWR skills
- Foreign cases
  - Check the foreign materials sections in the legal databases
  - Search the Internet
    - If you take this route try to be strategic and find a webpage that might help locate quicker – e.g. find a page that specifically deals with ICJ cases
  - Ask for help – International librarian, other journal members, Lexis/West reps